

Corporate Bulk File Upload- Payments User Manual
Oracle Banking Digital Experience
Patchset Release 22.2.4.0.0

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Corporate Bulk File Upload- Payments User Manual

June 2024

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1. Preface

1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

1.4 Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual.

Introduction provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Patchset Release 22.2.4.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

2. Transaction Host Integration Matrix

Legends

SDMC	Single Debit Multiple Credit – Single Accounting Entry on the Debit Account, provided the Payment Processor supports the same for that payment type.
MDMC	Multiple Debit Multiple Credit – Multiple Accounting Entries on the Debit Account.
SDSC	Single Debit Single Credit – Single or Multiple Accounting Entries on the Debit Account, both possible, provided the Payment Processor supports single accounting entry for that payment type. The Debit Account in all records needs to be the same account.

Note: The Payments Processor may not support Single Accounting Entry in File Uploads for URGENT Payments or SWIFT Payments, even if you submit the file as SDMC from OBDX.

	File Level Approval	Record Level Approval
SDMC	✓	×
MDMC	×	✓
SDSC	✓	✓

Financial Transactions

Payment Type	Accounting Type Supported	Payments Processor Supported
Internal Transfer	<ul style="list-style-type: none"> • SDMC • SDSC • MDMC 	Oracle Banking Payments 14.7.4.0.0
SEPA	<ul style="list-style-type: none"> • SDMC • SDSC • MDMC 	Oracle Banking Payments 14.7.4.0.0
SWIFT	<ul style="list-style-type: none"> • SDMC • SDSC • MDMC 	Oracle Banking Payments 14.7.4.0.0
Mixed - Internal	<ul style="list-style-type: none"> • MDMC 	Oracle Banking Payments 14.7.4.0.0

Payment Type	Accounting Type Supported	Payments Processor Supported
- SEPA - SWIFT		

Non-Financial Transactions

Payee Type	Accounting Type Supported	Payments Processor Supported For BIC Lookup / Account Validation
Internal	<ul style="list-style-type: none"> • SDSC 	Oracle Banking Payments 14.7.4.0.0
SEPA	<ul style="list-style-type: none"> • SDSC 	Oracle Banking Payments 14.7.4.0.0
SWIFT	<ul style="list-style-type: none"> • SDSC 	Oracle Banking Payments 14.7.4.0.0
Mixed <ul style="list-style-type: none"> - Internal - SEPA - SWIFT 	<ul style="list-style-type: none"> • MDMC 	Oracle Banking Payments 14.7.4.0.0

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3. File Upload

Corporates often look forward for an option to make multiple transactions and multiple maintenances quickly and conveniently through a single file upload typically for processing the salary of the corporate staff, for making the vendor payments or even for managing their Virtual Accounts or creating invoices on buyers through uploading a file.

File Upload module of Oracle Banking Digital Experience provides with an ability to the corporate customers to manage file uploads. Various financial and non-financial type of files can be upload by the corporate using pre-defined templates resulting in saving the transaction processing time than entering single record for each transaction.

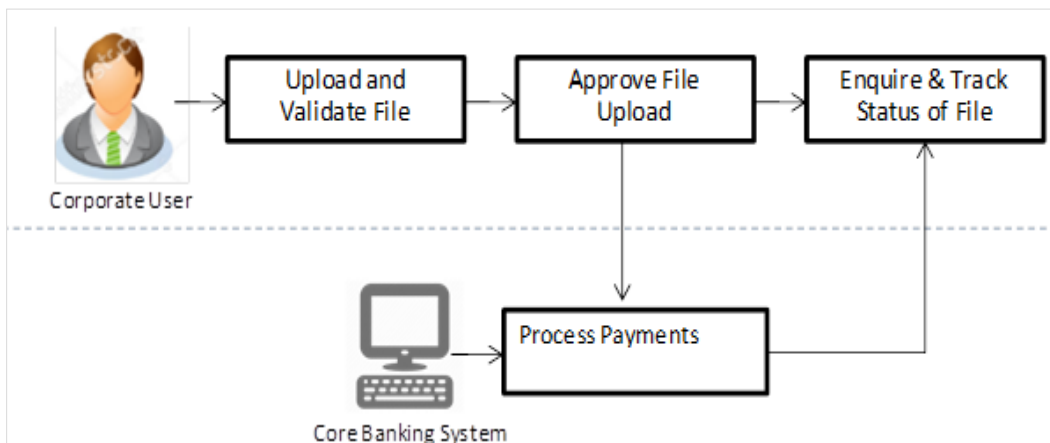
Salary payments, fund transfers, vendor payments are a few examples of financial transactions that can be supported through file upload. A non-financial file upload facilitates upload of multiple payee creation records.

The File Upload functionality enables users to process:

- Internal payments (within the bank)
- Domestic payments (within the country)
- International payments (cross border)
- Mixed payments (a file can contain Internal Payment, Domestic Payment and even International payment records)
- Create Payees / Beneficiaries

Features Supported In Application

- Upload a File
- Approve a File (File Authorization)
- View Uploaded Files and status of file and its records (Uploaded File Inquiry)
- Access Error file (if any)
- Access Response File



Prerequisites

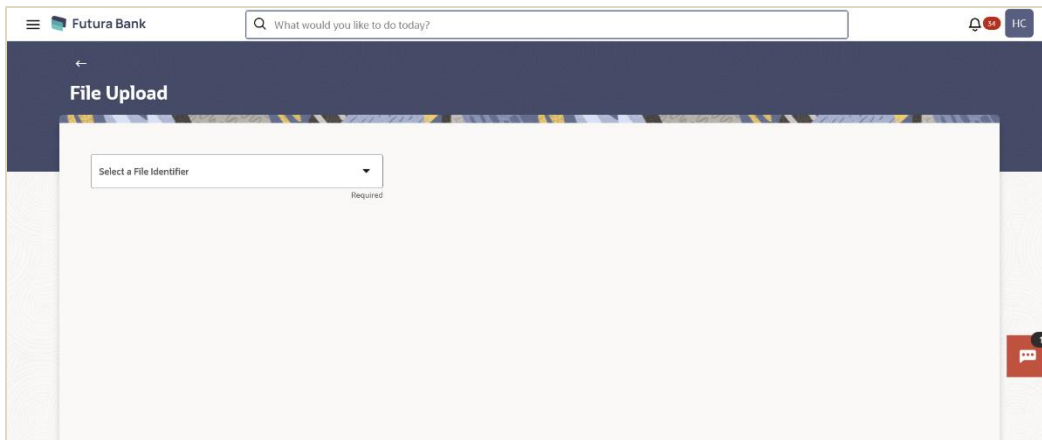
- Party Preferences set for Corporate
- Corporate user is created
- Transaction and Party ID access is provided to corporate user.
- Approval rule set up for corporate user to perform the actions.
- Account and Transaction access has been provided to the user
- Access of the file identifiers are provided to the party and user to perform uploads and view other details.

3.1 Upload a File

How to reach here:

Corporate Dashboard > Toggle Menu > Menu > File Upload > File Upload
OR
Search Bar > File Upload - File Upload

File Upload



Field Description

Field Name	Description
File Identifier	Select the File identifier created by the bank earlier and mapped to the user, in order to identify the file. This will list the file identifiers assigned by the bank administrators to the logged in user for handling of file uploads.

To upload a file:

1. From the **File Identifier** list, select the file identifier.
The file identifier details appear.
2. In the **File Name** field, browse and select the file to be uploaded.

File Upload
Field Description

Field Name	Description
File Identifier	Select the File identifier created by the bank earlier and mapped to the user, in order to identify the file.
Transaction Type	Displays the transaction type of the file upload. Could be a payment type or a non-payment transaction type. Information is displayed based on the parameters defined at the file identifier selected by the user.
File Format Type	Displays the format in which the file can be uploaded. example file formats : <ul style="list-style-type: none"> • CSV • XLS • XLSX • Fixed Length Information is displayed based on the parameters defined at the file identifier selected by the user.

Field Name	Description
Approval Type	<p>Displays approval level of the file.</p> <p>The approval could be:</p> <ul style="list-style-type: none"> Record Level: In record type approval, the approver can approve some records (in a file) and reject others. Only approved records are processed. File Level: In a file type approval, the approver accepts or rejects the entire file, and all records are either processed or rejected. <p>Information is displayed based on the parameters defined at the file identifier selected by the user.</p>
Accounting Type	<p>Displays accounting type of the file.</p> <p>This field is displayed for the files which are financial in nature.</p>
File Name	<p>Choose the file from the local machine for upload.</p> <p>Post choosing the file, displays the file name.</p>

- Click **Upload**.
OR
Click **Cancel** to abort the file uploading process.
- The success message along with the file reference ID and status of the transaction appears.
Click **OK** to complete the file upload.
OR
Click the **File Reference ID** to inquire about the uploaded file status.
The Uploaded File Inquiry screen appears.

FAQ

1. What are the different file formats that can be uploaded?

The file upload formats supported are:
Delimited (CSV, XLS, XLSX) / Fixed Length

2. Can a file upload fail, before generating a File Reference Number?

Yes, system performs validations on the uploaded file before generating a file reference number. If one or more validations fail – the error message will be displayed on the screen and the file reference number will not be generated.

Validations include a check for maximum size, that the file is not malicious in nature; that the file is not a duplicate file, that it has the correct extension, that it is not empty etc.

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3.2 Uploaded Files Inquiry

Through this option the user can view the files uploaded by the corporate user using OBDX platform (only those files that the user has access to) and their status.

- The search can be filtered on various parameters like status and file reference ID.
- The user can track the status of the file and if there is an error in the file, he / she can download the error file to know the exact reason for the error.
- For files in the 'Processed' status, the user can download Response file, to vet status of processing (in the host) for each record, of the file.
- The user can track file history and also check Individual record details.

How to reach here:

Corporate Dashboard > Toggle Menu > Menu > File Upload > Uploaded Files Inquiry
 OR
Search Bar > File Upload - Uploaded Files Inquiry

3.2.1 Uploaded File Inquiry – Default View

On accessing 'Uploaded File Inquiry' option from the menu, the search filters are displayed. Users can search the files uploaded by applying various search filters provided on the screen.

3.2.2 Uploaded Files Inquiry – Search Filters

The corporate users can search and view the files that are uploaded under a party with the file identifier, date range, transaction type, transaction reference ID and view the record details under the same.

User is expected to provide at least two search parameters to get the better result.

To search and view the uploaded files:

1. Navigate to the **Upload Files Inquiry** screen.
2. Enter any two search criteria in the search section.
3. Click **Search**. The search results appear on the **Uploaded Files Inquiry** screen based on the search parameters.
OR
Click **Clear** to reset the search criteria.
OR
Click **Cancel** to close the search panel.
OR
Click on the **File Reference ID** link to view the details. The **Uploaded Files Inquiry - File Details** screen appears.

Uploaded File Inquiry – Search Result

Uploaded Files Inquiry

File Identifier: Int_SDSC_PPR_R-Internal sdsdc rec PPR | Transaction Type: | File Name: | File Reference ID: | From Date: 4/1/2010 | To Date: 4/16/2024 | File Status: | Search | Clear

Upload Details	Type	File Identifier	File Name	File Reference ID	File Status	Total Amount
3/6/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	bulk_upload.txt	743193310603	Processed	100
2/17/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	SDSC_Internalrec221.txt	890463021702	Processed	66.54
2/9/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	SDSC_InternalrecTEST147.txt	174241980902	Verified	67.57
2/9/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	SDSC_InternalrecTEST147.txt	648964670902	Error	67.57
2/1/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	SDSC_Internal2980.txt	196400190102	Verified	33.02
2/1/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	SDSC_Internal2980.txt	848622170102	Verified	11.51
2/1/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	bulk_upload.txt	297977010102	Processing In Progress	195.54
2/1/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	bulk_upload.txt	260273820102	Processing In Progress	65.18
1/17/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdsdc rec PPR	SDSC_Internal2980.txt	880312811701	Processed	67.87

File Status

- **Uploaded** : File has been uploaded and file reference number is generated.
- **Approved** : File has been approved.
- **Rejected** : File has been rejected.
- **Processing In Progress** :
- **Error** : File has been pre-processed and contains error.
- **Processed** : File is liquidated.
- **Processed with Exceptions** : File is processed but some of the records are in error.
- **Deleted** : File has been deleted.
- **Verified** : File has been pre-processed and authorization checks are done (limit + account access check).
- **Expired** : File has been expired.
- **Under Repair** :
- **Repaired** :

Cancel

Field Description**Field Name Description**

Search**File Identifier** File identifier created earlier in order to identify the file.

This will list the file identifiers assigned by the administrator user to the logged in user for handling of file uploads

Transaction Type Search with the transaction type associated with the file.**File Name** Search with the file name of the uploaded file.**File Reference ID** Search with the file reference number which was generated while uploading the file.**From Date** From Date to search for an uploaded file, in the specified date range.**To Date** To Date to search for an uploaded file, in the specified date range.**File Status** Search with the status of the file uploads.

- Uploaded
- Approved
- Rejected
- Processing In Progress
- Error
- Processed
- Processed with Exceptions
- Deleted
- Verified
- Expired
- Under Repair
- Repaired

Search Results**Upload Details** Displays the file upload date.**Type** Displays the transaction type of file uploaded

Field Name	Description
------------	-------------

File Identifier	Displays the file identifier selected while uploading the file.
File Name	Displays the name of the uploaded file.
File Reference ID	Displays the file reference number generated after the file was uploaded.
File Status	<p>Displays the status of the uploaded file.</p> <p>The file status could be:</p> <ul style="list-style-type: none"> • Uploaded: File Uploaded and file reference number is generated. • Verified: File has been pre-processed and authorization checks done (limit + account access check). File is now Pending Approval. • Error: File has been pre-processed and contains error. The end of the life cycle of the file (File Level).The user can download the error file at this stage. • Processing in Progress: File is not yet liquidated. • Rejected: File has been rejected (File level). The end of the life cycle of the file. • Approved: File has been fully approved. • Processed: File is completely liquidated. The user can download a response file at this stage. • Processed with exception: File is partially liquidated – i.e. while some records are processed, others are not. • Expired: File has expired. • Deleted: File was deleted.
Total Amount	Total Transaction amount present in the file.
Currency	Displays the transaction currency.
No. of Transactions	Displays the total number of records uploaded as a part of the file.

3.2.3 Uploaded Files Inquiry – File Details

This screen displays the basic file details like name, status, reference id etc. along with the file journey. User can download the file and error report if the file is in an error status, and they can also access the response file to view record-level details.

The file details section also provides a summarized view of the records within the file, along with their respective statuses. Users have the option to delete specific records, particularly those scheduled for a future date or that haven't been processed yet.

Users also have the option to view the details of each record by clicking on the link provided with each record. This action directs the user to a screen displaying the individual record details, along with the file details used for uploading the record. Each record's details are tailored to the transaction type the user is inquiring about.

To view the uploaded files details:

1. Navigate to the **Upload Files Inquiry** screen.
2. Enter any two search criteria in the search section.
3. Click **Search**. The search results appear on the **Uploaded Files Inquiry** screen based on the search parameters.
4. Click on the **File Reference ID** link to view the details. The **Uploaded Files Inquiry - File Details** screen appears. The system displays the basic file details like name, status, reference id etc. along with the file journey.

Uploaded File Inquiry – File Details, File Summary & Record List

The screenshot displays the 'Uploaded Files Inquiry' interface. At the top, there's a search bar and user profile. The main content area is titled 'Uploaded Files Inquiry' and contains several sections:

- File Details:** Shows file name (SDSC_Internal2980.txt), file reference id (790001621801), file status (Processed), and transaction type (Internal Funds Transfer). It also includes a 'Response File Download' link.
- File Workflow:** A horizontal flow diagram with five steps: 1. Uploaded, 2. Verified, 3. Approved, 4. Processing In Progress, and 5. Processed. The 'Processed' step is highlighted with a red circle.
- File Summary:** A table with columns: Transaction Type, Currency, Total No. of Transactions, and Amount. The summary shows: Internal Funds Transfer, EUR, 5, and 68.86.
- Record List:** A table with columns: Reference No., Value Date, Debit Account No., Amount, Transfer Currency, Credit Account Details, Type, Record Status, and Action. It lists five records, all with a status of 'Completed'.

At the bottom, there are 'Download as' and 'Back' buttons.

Field Description

Field Name	Description
-------------------	--------------------

File Details

File Name	Displays the name of the uploaded file.
------------------	---

Transaction Type	Displays the transaction type of file uploaded
-------------------------	--

File Reference ID	Displays the file reference number generated after the file was uploaded.
--------------------------	---

Number of Records	Displays the total number of records uploaded as a part of the file.
--------------------------	--

File Status	Displays the status of the uploaded file.
--------------------	---

The file status could be:

- Uploaded: File Uploaded and file reference number is generated.
- Verified: File has been pre-processed and authorization checks done (limit + account access check). File is now Pending Approval.
- Error: File has been pre-processed and contains error. The end of the life cycle of the file (File Level).The user can download the error file at this stage.
- Processing in Progress: File is not yet liquidated.
- Rejected: File has been rejected (File level). The end of the life cycle of the file.
- Approved: File has been fully approved.
- Processed: File is completely liquidated. The user can download a response file at this stage.
- Processed with exception: File is partially liquidated – i.e. while some records are processed, others are not.
- Expired: File has expired.
- Deleted: File was deleted.

Transaction Reference ID	The transaction reference number, which was generated at the time of transaction execution.
---------------------------------	---

Response File Download	Shows an icon to download the error response file.
-------------------------------	--

File Workflow	Flow displaying various stages and status of file upload.
----------------------	---

Field Name	Description
------------	-------------

File Summary

Click expand icon to view the File Summary. Below fields appears.

Transaction Type Displays the transaction type associated with the file.

Currency Displays the transaction currency.

Total No. of Transactions Displays the total number of records uploaded as a part of the file.

Amount Transaction amount.

Record List – Payment Transaction

Below fields appears, if the user is inquiring for 'Fund Transfer' type of transaction.

Reference Number Displays the file reference number, which was generated while uploading the file.
Clicking on the link to view the transaction details.

Value Date The date on which the file was uploaded.

Debit Account No The debit account number of the transaction.

Amount The transaction amount.

Transfer Currency The currency of the transaction amount.

Credit Account Details The credit account details.

Type The type of account associated with the payee.
The options are:

- Internal
- Domestic
- International

Record Status Status of the records of the uploaded file.

Field Name	Description
------------	-------------

Action	Click on the icon to download the e-receipt. This column appears if the record status is 'Approved'.
---------------	---

Record List – Payee Transaction

Below fields appears, if the user is inquiring for 'Payee' type of transaction.

Record Reference ID	The reference ID for identification of the records.
----------------------------	---

Payee Type	The type of payee. The payee type can be: <ul style="list-style-type: none"> • Bank Account • Demand Draft
-------------------	---

Account Type	The type of account associated with the payee. The options are: <ul style="list-style-type: none"> • Internal • Domestic • International
---------------------	--

Account Name	The name of the payee as registered with the payee's bank against the payee's account.
---------------------	--

Payee Name	Name of the payee for identification.
-------------------	---------------------------------------

Record Status	Status of the records of the uploaded file.
----------------------	---

Action	Icon to download the e-receipt. This column appears if the record status is 'Approved'.
---------------	--

Record List – Search Filter Fields




Record Status	Select the status of the records of the uploaded file.
----------------------	--

Payee Name	Search based on Payee name
-------------------	----------------------------

Debit Account No	Search based on debit account number
-------------------------	--------------------------------------

Credit Account No	Search based on credit account number
--------------------------	---------------------------------------

Field Name	Description
From Value Date	Select From value date
To Value Date	Select To value date
From Amount	Search based on From amount
To Amount	Search based on To amount
Currency	Select the currency
Type	Select the transaction type
Customer Reference Number	Search based on Customer reference number
Show transactions awaiting approval workflow assignment	Select if only transactions awaiting approval to be filtered out

- In the **File Name** field, click  to download the originally uploaded file.
In the **Response File Download** field click  to download the response file.
- In the **Action** column, click  against a specific record to download the e-receipt of the transaction in pdf format.
OR
Click **Download as** to download the file in .pdf or .csv format.
OR
Click **Back** to navigate to the previous screen.

Note: If there is an error during file verification (i.e. the file is in error status), an option will be available to download the generated error report file.

- Click on the **Reference No.** link to view the transaction details. The **Upload Files Inquiry – Record Details** screen appears.

3.2.4 Uploaded File Inquiry – Record Details

User can also choose to view the record details by clicking on the Reference ID link available on each record. User gets directed to the screen which shows the individual record details along with the file details using which the record was uploaded. Each record details is specific to the transaction type which user is inquiring.

To view record details of the Uploaded file:

1. Navigate to the **Upload Files Inquiry** screen.
2. Enter any two search criteria in the search section.
3. Click **Search**. The search results appear on the **Uploaded Files Inquiry** screen based on the search parameters.
4. Click on the **File Reference ID** link to view the details. The **Uploaded Files Inquiry - File Details** screen appears.
5. Click on the **Reference No** link to view the details. The **Uploaded Files Inquiry – Record Details** screen appears.

Uploaded Files Inquiry –Record Details

The screenshot shows the 'Uploaded Files Inquiry - Record Details' screen. At the top, there is a search bar with the text 'What would you like to do today?'. Below the search bar, the title 'Uploaded Files Inquiry - Record Details' is displayed. The main content area is divided into two columns of details:

File Name bulk_upload.txt	File Reference ID 918064915101
Record Ref No 918064915101000003	Record Status Processing In Progress
Transaction Reference ID 3101170B5656	External Reference ID 2405101052221000
Customer Reference ID SRK76H1420118	

Debit Details

Debit Party Id 002980	Debit Account Currency EUR
Debit Account No HEL0298000024	Debit Account Branch HEL
Debit Narrative DrNarrativ116	Charges Account HEL0298000024

Credit Details

Payee Name BIRLAGROUP	Value Date 1/25/2024
Credit Account No HEL0289200040	Credit Account Branch HEL
Payment Amount EUR 15.00	Payment Currency EUR
Deal Reference No -	Email ID brian@cosmos.com marilyn2@yahoo.com

At the bottom left of the card, there are two buttons: 'Delete' and 'Back'.

Field Description

Field Name	Description
File Name	File name of the uploaded file. User can even download the file by clicking in the icon available besides the file name.

Field Name	Description
File Reference ID	Displays the file reference number, which was generated while uploading the file.
Record Reference ID	The reference ID for identification of the records.
Record Status	Status of the records of the uploaded file.
Transaction Reference ID	The transaction reference number, which was generated at the time of transaction execution.
External Reference ID	The external reference ID for identification of the records.
Customer Reference ID	The customer reference ID for identification of the records.
Debit Details	
Debit Party ID	Displays the Party ID of the debtor.
Debit Account Currency	Displays the debit account currency.
Debit Account No	Displays the debit account number of the transaction.
Debit Account Branch	Displays the branch code where the debit account is maintained.
Debit Narrative	Displays the narrative given for the debit instructions in the file.
Charges Account	Displays the account from which the charges will be deducted.
Credit Details	
Payee Name	Displays the beneficiary name who will receive the credit.
Value Date	The date on which the file was uploaded.
Credit Account Number	Displays the credit account number of the transaction.
Credit Account Branch	Displays the branch code where the credit account is maintained.
Payment Amount	Displays the instruction amount.

Field Name	Description
Payment Currency	Displays the payment currency.
Deal Reference No	Displays the deal reference number (if any).
Email ID	Displays the email id of the creditor.

6. Click **Delete** to delete the uploaded file.
OR
Click **Back** to navigate to the previous screen.

Note:

- 1) The **Delete** option is available for Processing in Progress
-

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3.3 Repair Uploaded Files

This option allows users to repair files uploaded by corporate users using the OBDX platform, but only those files that the user has access to. Specifically, only files with a pre-processing type of either "Partial Process with Repair" or "Process as Full file after repair" will be available for repair.

- The search can be filtered on various parameters like To Date, from Date and file reference ID.

How to reach here:

Corporate Dashboard > Toggle Menu > Menu > File Upload > Repair Uploaded Files
 OR
Search Bar > File Upload - Repair Uploaded Files

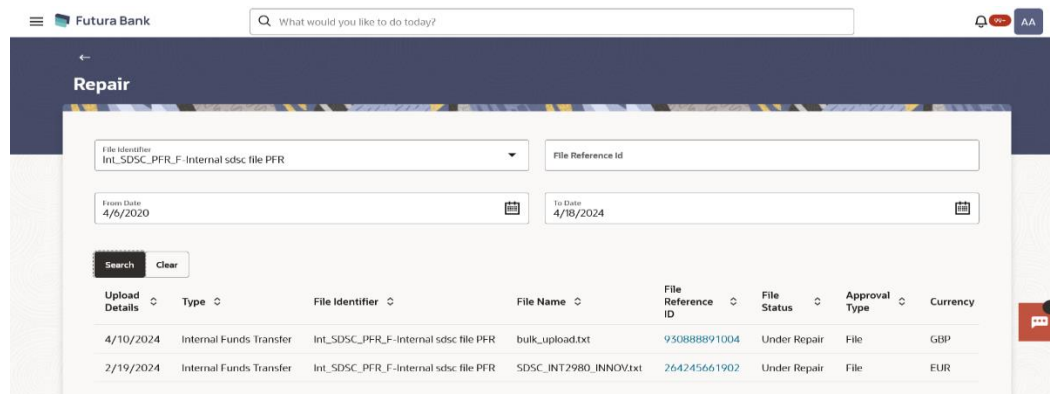
3.3.1 Repair – Default View

Corporate users have the ability to search and view files that are currently under repair under a specific party. They can search using the file identifier, date range, and File reference ID, and view the file details within the same interface.

To search and view the files under repair

1. From the **File Identifier** list, select File Identifier selected while uploading the file.
2. Enter the search criteria like **File Reference ID** and **Date Range**.
3. Click **Search**. The search results appear on **Date Range** the same screen based on the search parameters.
 OR
 Click **Clear** to reset the search criteria.
 OR
 Click **Cancel** to close the search panel.

Repair – File Level



The screenshot shows the 'Repair' interface in the Futura Bank system. At the top, there is a search bar with the placeholder text 'What would you like to do today?'. Below this, the 'Repair' section contains several search filters: a dropdown for 'File Identifier' (set to 'Int_SDSC_PFR_F-Internal sdisc file PFR'), a text input for 'File Reference id', a date range selector for 'From Date' (4/6/2020) and 'To Date' (4/18/2024), and buttons for 'Search' and 'Clear'. Below the filters is a table with columns for 'Upload Details', 'Type', 'File Identifier', 'File Name', 'File Reference ID', 'File Status', 'Approval Type', and 'Currency'. The table contains two rows of data.

Upload Details	Type	File Identifier	File Name	File Reference ID	File Status	Approval Type	Currency
4/10/2024	Internal Funds Transfer	Int_SDSC_PFR_F-Internal sdisc file PFR	bulk_upload.txt	930888891004	Under Repair	File	GBP
2/19/2024	Internal Funds Transfer	Int_SDSC_PFR_F-Internal sdisc file PFR	SDSC_INT2980_INNOV.txt	264245661902	Under Repair	File	EUR

Repair – Record Level

The screenshot shows the 'Repair' interface in the Futura Bank system. At the top, there is a search bar with the placeholder text 'What would you like to do today?'. Below this, the 'Repair' section contains several input fields: 'File Identifier' (with a dropdown menu showing 'Int_SDSC_PPR_R-Internal sdc rec PPR'), 'File Reference Id', 'From Date' (with a calendar icon and value '4/6/2020'), and 'To Date' (with a calendar icon and value '4/18/2024'). There are 'Search' and 'Clear' buttons. Below the filters is a table with columns: 'Upload Details', 'Type', 'File Identifier', 'File Name', 'File Reference ID', 'File Status', 'Approval Type', and 'Currency'. The table contains two rows of data.

Upload Details	Type	File Identifier	File Name	File Reference ID	File Status	Approval Type	Currency
1/29/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdc rec PPR	SDSC_Internal2980.txt	508351922901	Under Repair	Record	EUR
1/29/2024	Internal Funds Transfer	Int_SDSC_PPR_R-Internal sdc rec PPR	SDSC_Internal2980.txt	695246582901	Under Repair	Record	EUR

Field Description

Field Name	Description
Search	
File Identifier	File identifier created earlier in order to identify the file. This will list the file identifiers assigned by the administrator user to the logged in user for handling of file uploads
File Reference ID	Search with the file reference number which was generated while uploading the file.
From Date	From Date, to search for an uploaded file, in the specified date range.
To Date	To Date, to search for an uploaded file, in the specified date range.
Search Results	
Upload Details	Displays the file upload date.
Type	Displays the transaction type of file uploaded
File Identifier	Displays the file identifier selected while uploading the file.
File Name	Displays the name of the uploaded file.
File Reference ID	Displays the file reference number generated after the file was uploaded.

Field Name	Description
File Status	Displays the status of the uploaded file. The file status could be: <ul style="list-style-type: none"> • Under Repair: File is not yet repaired.
Approval Type	Displays approval type of the file <ul style="list-style-type: none"> • File • Record
Currency	Displays Currency

7. Click the **File Reference ID** link to view the details. The **Reject Repair - File Details** screen appears.

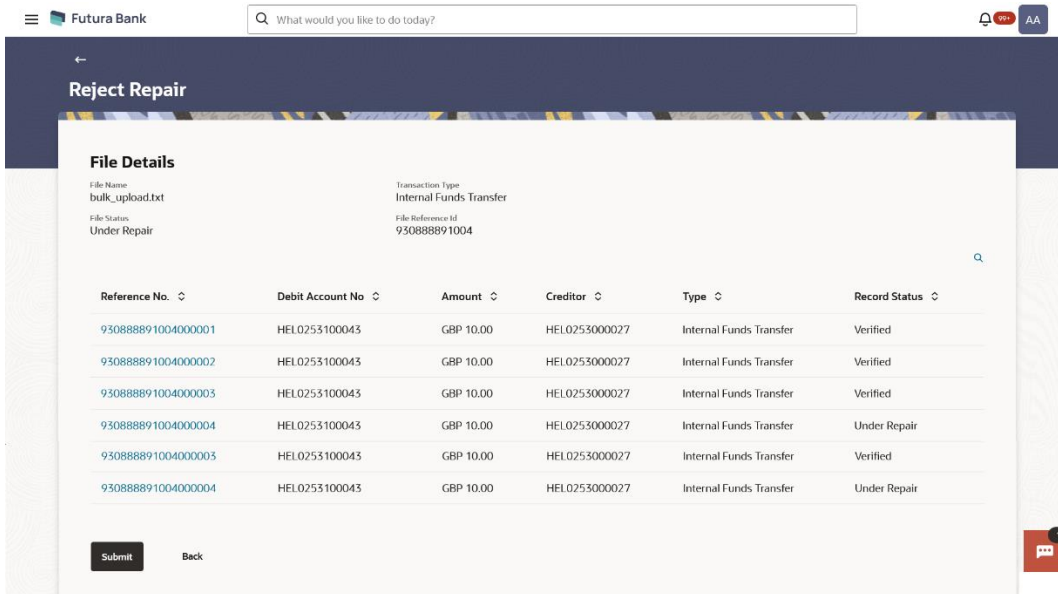
3.3.2 Reject Repair – File Details

Users can view the record details whose status is under repair. The file details section displays the records of the file that are either under repair or have been repaired in a summarized view, along with the respective status of each record. It also allows users to repair the record details by identifying the error of the individual record.

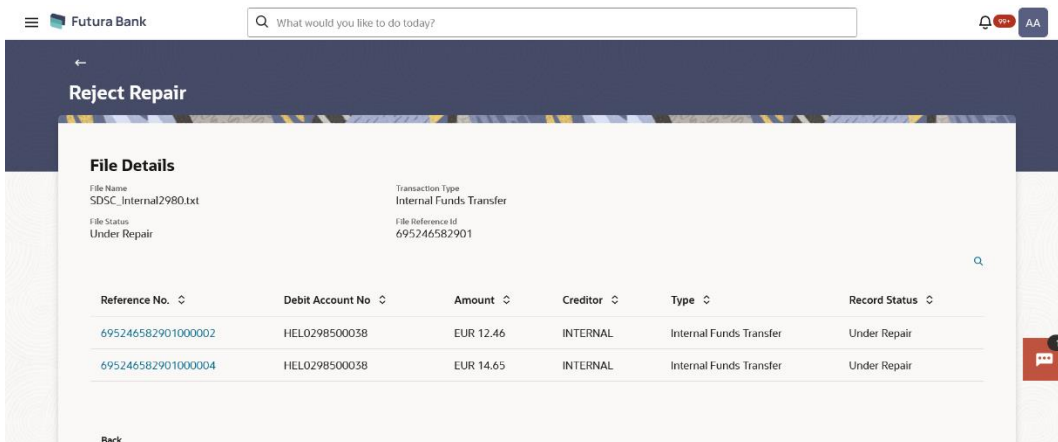
To view the details of the repair record:

1. Navigate to **Repair** screen.
2. Enter the search criteria and click **Search**. The search results appears.
3. Click on the **File Reference ID** link to view the repair record details. The system displays the basic file details like name, File status, reference id etc.

Reject Repair – File Details (File Level)



Reject Repair – File Details (Record Level)



Field Description

Field Name Description

File Details

File Name File name of the uploaded file.
 User can even download the file by clicking in the icon available besides the file name.


Transaction Type Displays the transaction type associated with the file.

Field Name Description

File Status	Displays the status of the file. i.e., Under Repair
File Reference ID	Displays the file reference number, which was generated while uploading the file.
Record List	
Reference No.	Displays the reference number for identification of the records.
Debit Account No	Displays the debit account number of the transaction.
Amount	Displays the transaction amount.
Creditor	Displays the credit account details.
Type	Displays the transaction type of the file uploaded
Record Status	Displays the status of the records of the File under repair.

4. Click **Submit** to repair the record.
 OR
 Click **Back** to navigate to the previous screen.

Note:

- 1) If the Preprocessing type is **Process as Full File after Repair** then a **Submit** button will appear once all the Record will be repaired using which user can submit the File for further processing.
 - 2) Click on the  icon to search the specific record based on the search criteria entered.
-

3.3.3 Repair Record

The Repair Records screen displays all the errors that have occurred in the record. It provides details such as File Name, Record Status, File Reference ID, and Record Reference Number. Additionally, it displays all the record-specific details, such as Debit Details and Credit Details, which can be edited as needed.

To repair the record:

1. Navigate to **Repair** screen.
2. Enter the search criteria and click **Search**. The search results appear.
3. Click on the **File Reference ID** link to view the repair record details. The system displays the basic file details like name, File status, reference id etc.
4. Click on the **Reference No.** link, the **Repair Record** overlay screen appears with the details all the errors occurred in the record.

Repair Record

Reject Repair

930888891004000001	HEL0253100043	GBP 10.00	HEL0253000027	Internal Funds Transfer
930888891004000002	HEL0253100043	GBP 10.00	HEL0253000027	Internal Funds Transfer
930888891004000003	HEL0253100043	GBP 10.00	HEL0253000027	Internal Funds Transfer
930888891004000004	HEL0253100043	GBP 10.00	HEL0253000027	Internal Funds Transfer

Repair Record

Plausible Errors

- Invalid value date.
- The Value Date is a holiday.

File Name
bulk_upload.txt

File Reference Id
930888891004

Record Status
Under Repair

Record Reference Number
930888891004000004

Record Details

Debit Party Id
002980

Debit Account Number
HEL0253100043

Currency Of Transfer
C

Debit Narrative
DrNarrativ116

Charges Account
HEL0253100043

Debit Account Type
C

Value Date
05-12-2023

Payment Amount
10.00

Credit Account Number
HEL0253000027

Deal Reference Number

Payment Currency
GBP

Credit Narrative
crNarr.2195

Email Id
brian@cosmos.com

User Reference No
test1234

Save Close

Field Description

Field Name	Description
Plausible Errors	Displays all the plausible errors present in the record.
File Name	File Name of the file under repair
File Reference ID	Displays the file reference number, which was generated while uploading the file.
Record Status	Displays the record status i.e., Under repair.
Record Reference No	The reference ID for identification of the records.
Record Details	Displays all the data provided by user in the record.

- a. Click **Save** to save the changes.
OR
Click **Close** to close the screen.

4. File Approval

This option allows the approver to approve / reject the uploaded file. Approval could either be:

- File Type
- Record Type

In a File type Approval, the approver accepts or rejects the entire file, and all records are either processed or rejected. While in a Record type approval, the approver could approve some records, and reject others. Only the approved records are processed further.

How to reach here:

Approver Dashboard > Pending for Approvals

OR

Search Bar > Transactions - Pending for Approvals

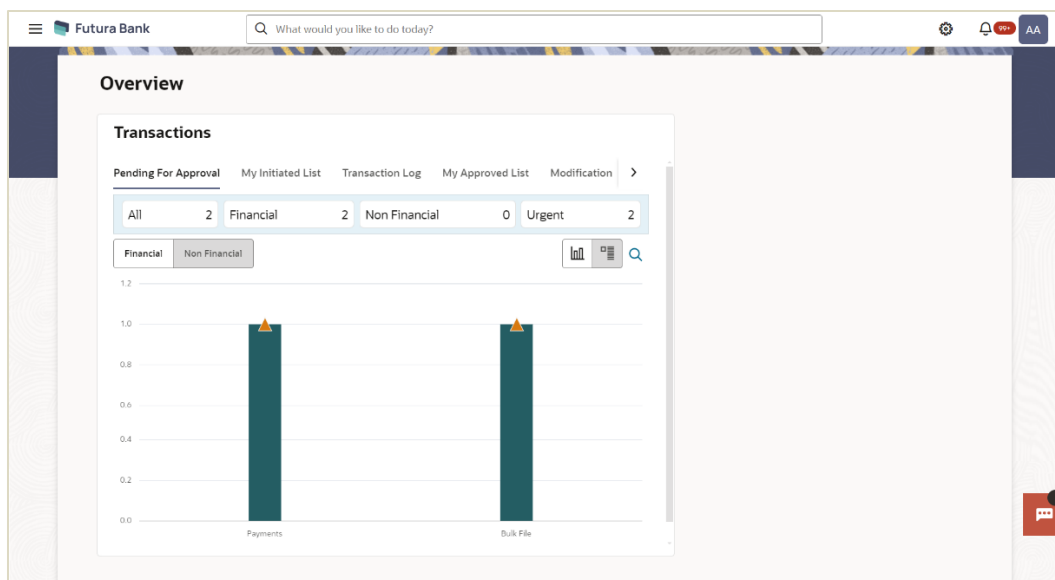
4.1 File Approval

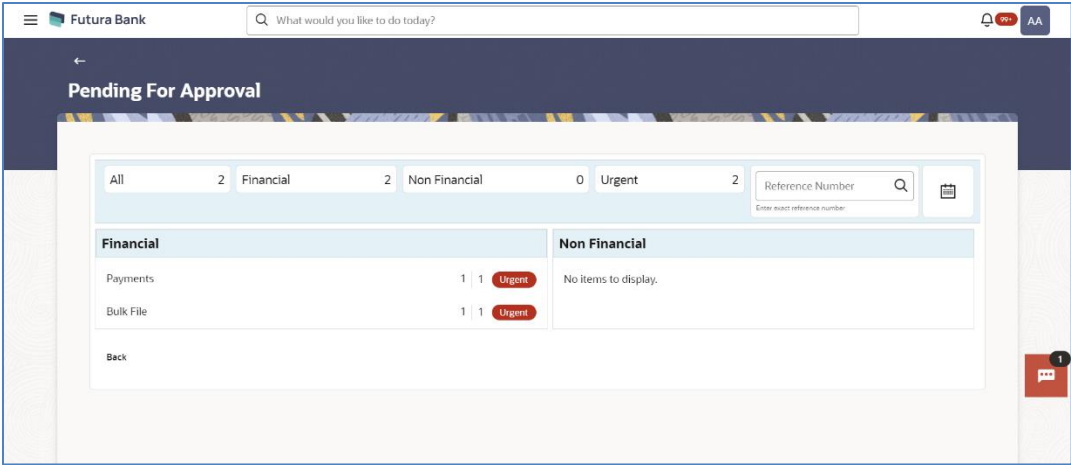
Once a file is uploaded and pre-processing checks are successfully completed, the file is pending approval, and is in the respective Approver's queue.

To approve / reject a file:

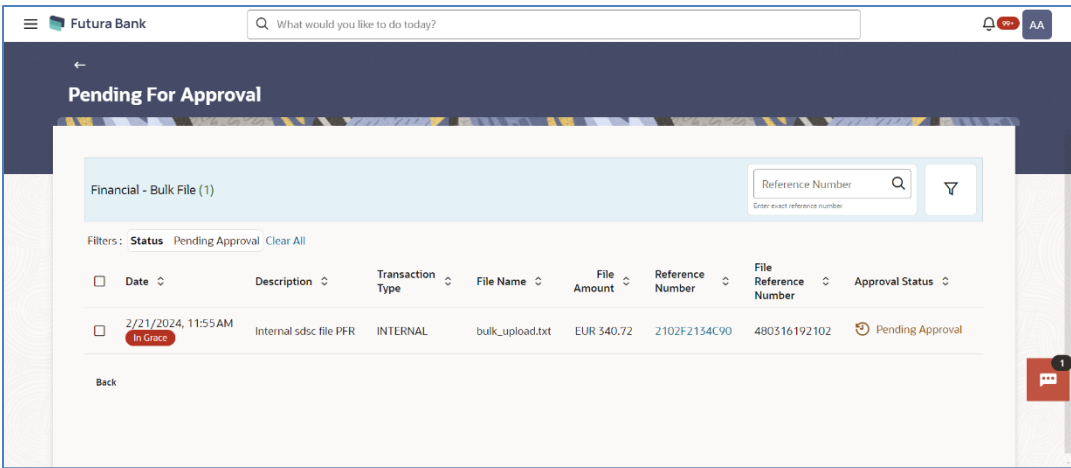
1. In the **Pending for Approval** section, click the **Bulk File** tab. All the uploaded files that require approval appears.
2. Select the multiple files and click **Approve** to approve the transactions.
OR
Click the link under the **Reference No** column. The **File Details** screen appears.

Pending for Approval Screen



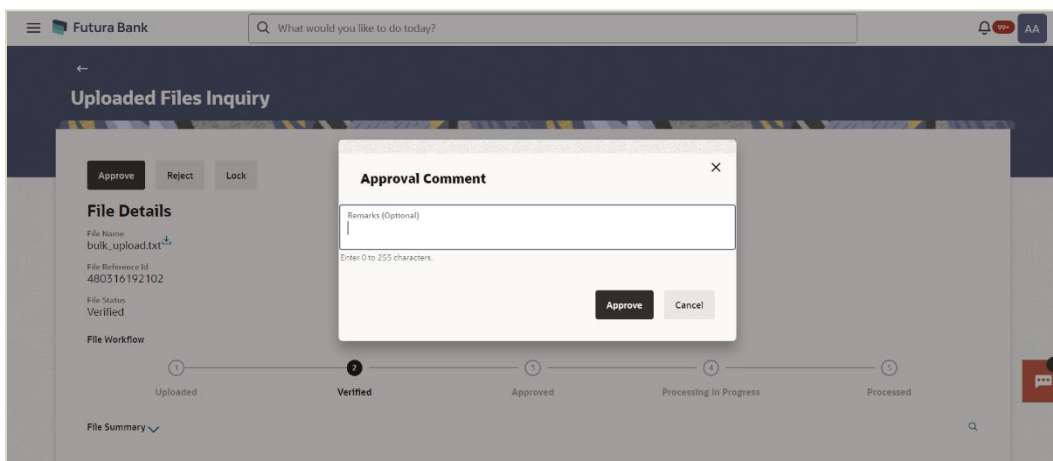


Bulk File Approve / Reject



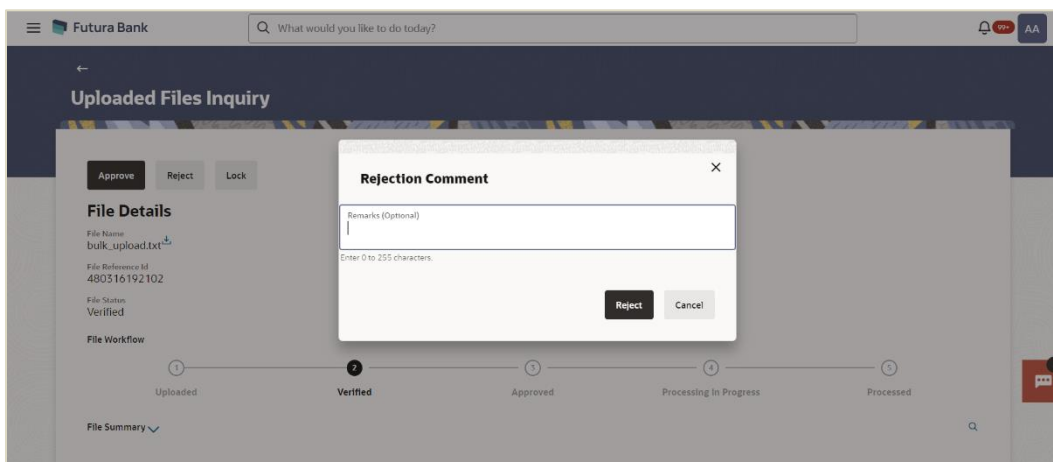
3. If you click **Approve**, the **Approval Comment** screen appears.

Bulk File - Approve Remarks



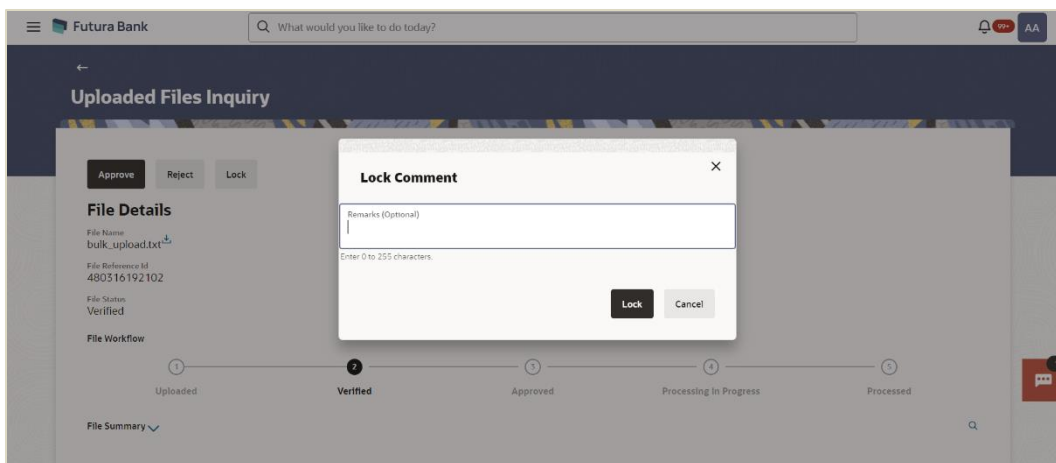
- a. Enter the remarks for approval. Click **Approve**.
Transaction successfully approved message appears.
OR
4. If you click **Reject**. The **Rejection Comment** screen appears.
 - a. Enter the remarks for rejection. Click **Reject**.
Transaction rejected message appears.

Bulk File - Reject Remarks



5. If you click **Lock**. The **Lock Comment** screen appears.
 - b. Enter the remarks for lock. Click **Lock**.
Transaction locked message appears.

Bulk File - Lock Remarks



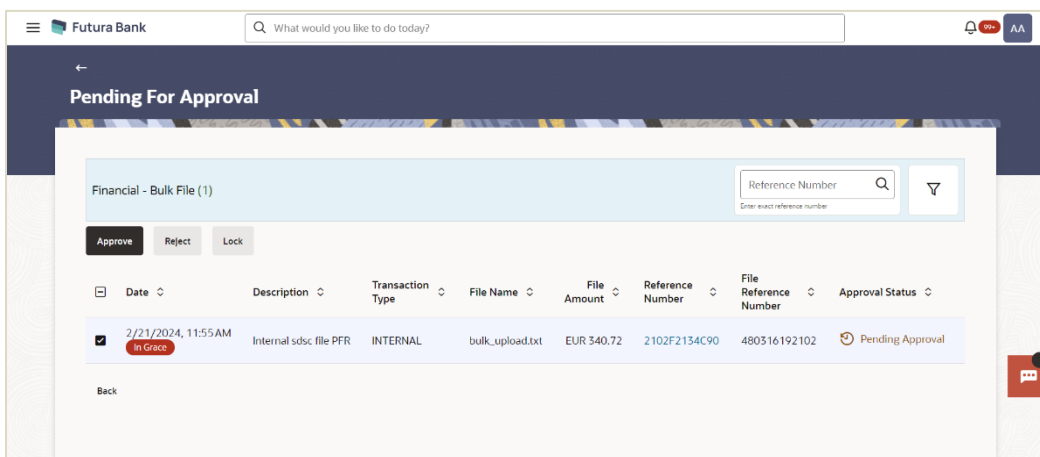
4.2 Record Level Approval

In record level approval, approver can approve individual records/ transactions within the uploaded file.

To approve / reject a record in file:

1. In the **Pending for Approval** section, click the **Bulk Record** tab. All the uploaded files that require approval appears.
2. Select a file that is to be approved.
The **Record Approval** screen appears.
OR
Click the link under the **Reference No** column. The **File Details** screen appears.

Bulk Record Approve / Reject



3. Click **Approve** to approve the transaction.
The **Approval Comment** screen appears.
 - a. Enter the remarks for approval. Click **Approve**.
Transaction successfully approved message appears.
OR

4. Click **Reject to reject the transaction.**
The **Rejection Comment** screen appears.
 - a. Enter the remarks for rejection. Click **Reject.**
Transaction rejected message appears.

Note: To approve / reject bulk records, select multiple check boxes, and then click approve / reject.

5. Click **Lock** to lock the transaction.
The **Lock Comment** screen appears.
 - a. Enter the remarks for lock. Click **Lock.**
Transaction locked message appears.

4.2.1 Record Approval - File Details

1. In the **Pending for Approval** section, click the **Reference Id** link of the file that is to be approved.
The **Bulk Record Approval – File Details** screen appears.

File Details

File Name: bulk_upload.txt
 File Reference Id: 480516192102
 File Status: Verified

Transaction Type: Internal Funds Transfer
 Number of Records: 20
 Transaction Reference Id: 2102F2134C90

File Workflow

1. Uploaded → 2. **Verified** → 3. Approved → 4. Processing In Progress → 5. Processed

File Summary

Transaction Type	Currency	Total No. of Transactions	Amount
Internal Funds Transfer	EUR	20	340.72

Transaction Details Table

Reference No.	Value Date	Debit Account No.	Amount	Transfer Currency	Credit Account Details	Type	Record Status	Action
<input checked="" type="checkbox"/> 480516192102000001	1/25/2024	HELO298000024	EUR 20.00	EUR	BIRI AGROUP HELO289200040	Internal Funds Transfer	Verified	-
<input type="checkbox"/> 480516192102000002	1/25/2024	HELO298000024	EUR 17.00	EUR	SB HELO289200040	Internal Funds Transfer	Verified	-
<input checked="" type="checkbox"/> 480516192102000003	1/25/2024	HELO298000024	EUR 15.00	EUR	BIRI AGROUP HELO289200040	Internal Funds Transfer	Verified	-
<input type="checkbox"/> 480516192102000017	1/25/2024	HELO298000024	EUR 17.00	EUR	SB HELO289200040	Internal Funds Transfer	Verified	-
<input type="checkbox"/> 480516192102000018	1/25/2024	HELO298000024	EUR 15.00	EUR	BIRI AGROUP HELO289200040	Internal Funds Transfer	Verified	-
<input type="checkbox"/> 480516192102000019	1/25/2024	HELO298000024	EUR 13.18	EUR	BIRI AGROUP HELO289200040	Internal Funds Transfer	Verified	-
<input type="checkbox"/> 480516192102000020	1/25/2024	HELO298000024	EUR 20.00	EUR	BIRI AGROUP HELO289200040	Internal Funds Transfer	Verified	-

Approver Comment
 Unlock Comment
 File is approved

Transaction Journey
 Detailed Journey

Initiation Successful
 Mike K Maker
 2/21/2024, 11:55 AM

Approval In Progress
 Sammy J Checker
 3/4/2024, 5:22 PM
 File is approved

Completion

- a. Click **Approve** to approve the transaction.
The **Approval Comment** screen appears.
 - i. Enter the remarks for approval. Click **Approve**.
Transaction successfully approved message appears.
OR
- b. Click **Reject** to reject the transaction.
The **Rejection Comment** screen appears.
 - i. Enter the remarks for rejection. Click **Reject**.
Transaction rejected message appears.
- c. Click **Lock** to lock the transaction.
The **Lock Comment** screen appears.
 - i. Enter the remarks for lock. Click **Lock**.
Transaction locked message appears.

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